



## Good agricultural and collection practices and good manufacturing practices for botanical materials

### Company Information

Company name			
Street Address			
City/State		Country	
Contact name		Contact phone	
Contact email		Company website	
Botanical material operation	<Describe the scope of the botanical material operation addressed by this form>		

**This form is for use in conjunction with Section 6 Harvest of Cultivated and Wild Collected Plants. Supporting information for specific elements can be attached to this form.**

Harvesting procedures for both cultivated and wild collected plants require proper attention in order to ensure botanical quality. Harvest timing, weather conditions, handling of the harvested material, and other factors must be carefully considered. This section recommends good harvesting practices applicable to farms in general; it does not include any specialized requirements established in 21 CFR 112 for covered produce farms.

Harvest season and harvest time are important factors in the collection of good quality plant material. Furthermore, the condition of the plants themselves at the time of harvest has a significant effect on quality, as do ambient weather conditions and the actual practices that are used to conduct the harvest.

Harvest and handling practices have a significant impact on the quality of the harvested material.

---

Section 6 Harvest of Cultivated and Wild Collected Plants

H6 Harvest of Cultivated and Wild Collected Plants		Assessment <sup>1</sup>			
Element	Description	N/A	Meet	Partial	Deficient
<b>H6.1 Harvest conditions</b>					
H6.1 i)	Harvest of botanicals is scheduled for when the crop is in the proper condition to meet established quality requirements.				
<b>Comments:</b>					
H6.1 ii.1-4)	Harvest of botanicals takes into account weather conditions and their potential impact on established quality requirements				
<b>Comments:</b>					
H6.1 iii.1-12)	The timing of botanical harvest takes into account the characteristics of the plant or plant part to be harvested, as well as any buyers' specifications.				
<b>Comments:</b>					
<b>H6.2 Harvest quality</b>					
H6.2 i)	Plants with visible damage to plant parts, insect infestations, or moldy parts are not harvested.				
<b>Comments:</b>					
H6.2 ii)	Plant parts harvested for essential oils are handled in such a way to prevent release and degradation of the oils.				
<b>Comments:</b>					
H6.2 iii)	Harvest is conducted in a manner that minimizes the presence of foreign matter in the harvested crop.				
<b>Comments:</b>					
H6.2 iv)	Harvested materials are examined to remove damaged, degraded, moldy, off-color, improperly sized, or otherwise undesirable plant material, and to remove non-target plant parts.				
<b>Comments:</b>					
H6.2 v)	Harvested materials are kept clean and isolated from contaminants such as dirt, dung, smoke, and exhaust.				
<b>Comments:</b>					
H6.2 vi)	Compaction of harvested material is avoided.				
<b>Comments:</b>					
H6.2 vii)	Harvested materials are protected from moisture where necessary to minimize growth of bacteria, yeast, and mold.				

Section 6 Harvest of Cultivated and Wild Collected Plants

H6 Harvest of Cultivated and Wild Collected Plants		Assessment <sup>1</sup>			
Element	Description	N/A	Meet	Partial	Deficient
<b>Comments:</b>					
H6.2 viii)	Harvested materials are protected from contact with birds, rodents, insects, and other animals.				
<b>Comments:</b>					
H6.2 ix)	Exposure of the harvest materials to the elements (sunlight, heat, wind, etc.) is controlled as appropriate.				
<b>Comments:</b>					
H6.2 x)	Quality requirements for the harvest material are maintained during transport.				
<b>Comments:</b>					
<b>H6.3 Harvest documentation and samples</b>					
H6.3 i)	Lot numbers are assigned to harvested materials on an appropriate basis to ensure the material in one lot can reasonably be expected to be uniform and consistent.				
<b>Comments:</b>					
H6.3 ii.1-3)	Records are created for key harvest parameters and maintained for an appropriate length of time.				
<b>Comments:</b>					
H6.3 iii)	Harvested materials are labeled to prevent the possibility of mix-ups, including the lot number, the presence of any allergens, and the product grade.				
<b>Comments:</b>					
H6.3 iv.1-3)	Appropriate voucher specimens are prepared of the harvested plants.				
<b>Comments:</b>					
H6.3 v.1-4)	A retention sample is kept for each lot of harvested material.				
<b>Comments:</b>					
<sup>1</sup> Assessments are used to indicate the degree of compliance or adherence to the specific element. N/A = This element is not applicable to the operation Meet = Fully compliant or adherent to the element Partial = Greater than 50% compliant to the element Deficient = Less than 50% or no compliance to the element					

**Section 6 Harvest of Cultivated and Wild Collected Plants**

I attest that all the information contained in this form is correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_